



# CONDUCT REPORTING POLICY

Any interaction between adults involved in Viktoria Soccer Club youth program delivery and minor athletes that violates the Viktoria Code of Conduct to Protect Children, Conduct Guidelines or Rule of Two Policy is considered problematic and subject to corrective action.

Depending on the severity of the violation, various reporting standards shall be met.

Adults involved with the Viktoria Soccer Club youth soccer programs, including team officials, Viktoria staff, volunteers and minor athlete parents shall be governed by this policy.

1. For criminal behaviour including child abuse, the conduct must be reported to the City of Edmonton Police for investigation. In addition, criminal activity involving the property of Viktoria Soccer Club must also be reported to Viktoria management.
2. Comments, conduct, or gestures directed toward an individual or group of individuals which is demeaning, insulting, intimidating, humiliating, malicious, degrading and/or offensive in nature shall be reported to a team coach or manager. If the conduct involves a coach or manager, it shall be reported to the Viktoria Soccer Club office for investigation.

Steps for reporting inappropriate conduct are outlined in the linked document: [Steps for Reporting Inappropriate Conduct](#). The Supervisor/Manager referred to in that document may be the Viktoria facility manager/groundskeeper or the Administrative Office Person at the clubhouse. That person will in turn notify the President of the Board of Directors who will investigate and make an assessment. Should that assessment not be satisfactory to the parties involved in the matter, it will be referred to a quorum of the Viktoria Board of Directors acting as a disciplinary committee.

In the case of criminal conduct, reporting directly to City of Edmonton Police can be the first step followed by process outlined above.